

MATAGORDA REGIONAL MEDICAL CENTER AUXILIARY SCHOLARSHIP GUIDELINES

STATUS:

- _____ First time applicant
- _____ Current scholarship recipient applying for renewal
- _____ Full-time employee

Applicants for all scholarships must have applied to and exhibit intent to attend an accredited institution of higher learning located within the continental United States. A letter of acceptance or copy of class schedule will fulfill this requirement. Applicant's field of study may be in any area of medical care; i.e., medical doctor, dietician, pharmacist, lab technician, nursing, physician assistant, etc. Summer sessions do not qualify for scholarships. Applicant must be a citizen of the United States and a resident of Matagorda County or have a parent or themselves be employed by MRMC. Graduating high school seniors must have maintained a cumulative GPA of 3.0 on a 4.0 scale. College students must have maintained a GPA of 2.5 or better. Applicants must be enrolled for a minimum of 9 semester hours.

First-time applicants must submit **(1)** the completed application, **(2)** a recent photo, **(3)** an official grade report (unopened, sealed) from the last session of the last school attended, **(4)** a short essay outlining why you believe we should honor you with a scholarship, **(5)** two letters of recommendation and **(6)** proof of attendance (letter or acceptance or class schedule)

Current scholarship recipients applying for a renewal should submit **(1)** the first page of the application with current information as well as any information which may have changed on the remainder of the application along with **(2)** an official transcript (unopened, sealed) from the last grading period. "Current scholarship recipient" is defined as student who received a scholarship payment the immediate past school session.

Full-time employees applying for degree/certification. Exception to the 9-semester hour minimum will be made if the applicant is currently a full-time employee seeking a degree or certification in the medical field thru either online classes or personal attendance classes.

First-time employee applicants must submit **(1)** the completed application along with **(2)** a recommendation from a supervisor in his/her current department **(3)** proof of attendance (letter of acceptance or class schedule)

Full-time employees applying for a renewal scholarship must submit **(1)** the first page of the application as outlined above along with **(2)** an official transcript (unopened, sealed) from the last grading period. All other guidelines continue to apply.

All applications and required paperwork for continuing education scholarships must be **received** by July 1st for the Fall session and by February 1st for the Spring session. Checks will be issued no later than July 15th and February 15th.

Failure of the scholarship applicant/recipient to provide the required paperwork by the required deadline will result in the forfeiture of any further payments. If a prior scholarship recipient fails to provide the required paperwork, he/she must start the scholarship application process again and will be considered a new applicant. **Grade reports must be signed by a school representative, certified "Original" and must be sealed and unopened. They may accompany the scholarship application or may originate from the institution of higher learning. They must be received by the scholarship deadline to be considered. Online grade reports or photocopies will not be accepted.**

It shall be the responsibility of the MRMC Auxiliary Scholarship Committee to make a determination of eligibility for each applicant and to select successful candidate(s). Names of candidates will then be submitted to the full MRMC Auxiliary Board of Directors for approval. Candidates will be approved or denied by the Board, and the decision of the Board is final. Applicants selected to be considered for scholarships **may be** required to personally meet with the Scholarship Committee. "Current recipient" status does not automatically qualify an applicant for future scholarship payments. However, in the event of equal qualifications, priority will be given to existing recipients over new applicants. Any and all scholarship payments will be contingent upon the financial status of the Auxiliary.

Scholarship recipients are strongly encouraged to work in Matagorda County upon graduation.

It shall be the responsibility of the Scholarship Committee to notify each applicant as to the disposition of his/her application including the amount of the scholarship if one is awarded.

Applications and transcripts should either be delivered to the Matagorda Regional Medical Center Gift Shop or submitted by mail to MRMC Auxiliary Scholarship Chairperson, 104 7th Street, Bay City, TX 77414. If submitted by mail, the application must be **received** by the published deadline.